

**Tennessee Council for the Deaf, Deaf-Blind and Hard of Hearing**  
**Executive Director**  
**Job Announcement**  
**Annual Salary Range up to \$45,000**

The Tennessee Council for the Deaf, Deaf-Blind and Hard of Hearing is currently seeking a progressive and innovative person as the new Executive Director to carry out day to day administrative duties of the council. TCDBBHH advocates services affecting people who are deaf, deaf-blind and hard of hearing in the areas of public services, health care, education, vocational training, employment opportunities, emergency services, resource sharing and communication.

Under the direction of the Department of Human Services and in partnership with Council, the Executive Director's Job duties include:

- Promote accessibility of all governmental services to deaf, deaf-blind and hard of hearing citizens of Tennessee
- Assist the council in preparation of an annual report to the Governor, Lt. Governor, and Speaker of the House by surveying and gathering information on the needs of people within the deaf community
- Develop a strategy to create minimum standards for all sign language interpreters in the state and make recommendations on how to implement the strategies to the appropriate governmental entities
- Plan and oversee the establishment of service centers for the deaf, deaf-blind and hard of hearing, as well as, or in addition to, support and coordinate the activities of the existing centers in cooperation with local board of directs
- Handle all aspects of contract management between the service centers and the Department of Human Services within the prescribed state and federal guidelines

**Qualifications**

- A bachelor's degree in a Human Services area, such as social work, education, psychology, rehabilitation counseling, criminal justice and sociology **OR** an advanced degree in Public Administration
- At least three years' experience working with people who are Deaf, Deaf-Blind and/or Hard of Hearing
- Fluent in American Sign Language
- Strong organizational and written communication skills

The office will be located in downtown Nashville with occasional travel required. Salary is commensurate with qualifications and experience. Please send cover letter and resume to:

Helene Donohue at [Helene.Donohue@tn.gov](mailto:Helene.Donohue@tn.gov) by July 31, 2015